

**BORANG LAPORAN PENGGUNAAN PERALATAN SAINTIFIK MELEBIHI NILAI RM 500,000**

**FAKULTI / INSTITUT / KAMPUS :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TAHUN :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Sila isikan maklumat ini dengan lengkap dan tandakan (x) di ruang yang berkaitan***

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| --- | --- | --- | --- | --- | --- |
| **BAHAGIAN 1 : MAKLUMAT PERALATAN** | | | | | |
| **NAMA PERALATAN** | |  | | | |
| **KOS (RM)** | |  | | | |
| **NO. RUANG (LOKASI)** | |  | | | |
| **BANGUNAN / BLOK** | |  | | | |
| **KOD HARTA** | |  | | | |
|  | |  | | | |
| **BAHAGIAN 2 : MAKLUMAT PENGGUNAAN, KONDISI DAN PENJANAAN PENDAPATAN** | | | | | |
| **KEKERAPAN PENGGUNAAN SETAHUN** | | | |  |  |  |  | | --- | --- | --- | --- | |  | 0 – 10 KALI |  | 20 – 30 KALI | |  | 10 – 20 KALI |  | > 30 KALI | | | |
| **KONDISI SEMASA** | | | |  |  |  |  | | --- | --- | --- | --- | |  | AMAT MEMUASKAN |  | SEDANG DISELENGGARA | |  | BAIK |  | ROSAK/UNTUK DILUPUS | | | |
| **AMAUN PENDAPATAN (RM) SETAHUN** | | | |  |  |  |  | | --- | --- | --- | --- | |  | < RM 999 |  | RM 5,000- RM 9,999 | |  | RM 1,000 – RM 4,999 |  | > RM 10,000 | | | |
|  | | | | | |
| **BAHAGIAN 3 : MAKLUMAT CUSTODIAN/** | | | | | |
| **TANDATANGAN** |  | | | **NO. STAF** |  |
| **NAMA CUSTODIAN** |  | | | **NO. TELEFON** |  |
| **JAWATAN** |  | | | **TARIKH** |  |
|  |  | | |  |  |
| **BAHAGIAN 4 : PENGESAHAN KETUA PTJ** | | | | | |
| **NAMA** |  | | | | |
| **TANDATANGAN** |  | | | | |
| **JAWATAN & COP RASMI** |  | | | | |
| **TARIKH** |  | | | | |