**BORANG PENDAFTARAN PROJEK PENYELIDIKAN SECARA BIAYA TERUS**

*Registration Form* – *Directly Funded Research*

|  |  |
| --- | --- |
| Tarikh: |  |
| *Date* |  |

Kepada,

*To*,

Pengarah

Pusat Pengurusan Penyelidikan (RMC)

Institut Pengurusan Penyelidikan dan Inovasi (IRMI)

Aras 3, Bangunan Wawasan

Universiti Teknologi MARA

40450 Shah Alam, Selangor

Y. Bhg. Prof.,

Sukacita saya ingin mendaftarkan projek penyelidikan seperti di bawah dalam sistem iRES RMC. Geran projek penyelidikan ini adalah berbentuk biaya / sokongan secara terus (PBT) oleh pihak \*penaja / penyelidik utama (*potong yang tidak berkenaan*) di luar UiTM yang tidak dapat didaftarkan sebagai geran luaran yang biasa.

*I would like to request the registration of the following project in the iRES portal of RMC. The grant for the research project mentioned below is directly funded or supported by a* ***\*****sponsoring body / Principal Investigator of another funded project (strikethrough whichever NOT applicable) outside UiTM, and could not be registered as an externally-funded research project following the normal procedure.*

Saya memahami bahawa pendaftaran PBT ini dalam sistem iRES, iaitu dalam masa empat belas (14) hari bekerja daripada tarikh diterima di RMC, akan disusuli dengan pemaklumannya secara otomatik melalui emel rasmi kepada saya.

*I understand that the registration of this application, if approved, would take fourteen (14) business days from the day it is deposited at the RMC counter. An email notifying the successful registration of the project will be automatically generated by the iRES.*

Dilampirkan jadual perancangan dan pencapaian utama projek penyelidikan ini sebagai sebahagian keperluan dokumen bagi tujuan pendaftaran:

*Attached please find the following supporting documents pertinent to this application*:

|  |  |  |
| --- | --- | --- |
| **Bil.**  ***No*.** | **Dokumen**  ***Document*** | **Tandakan** ✓  ***Tick*** ✓ |
| 1 | Surat Tawaran  *Letter of Offer* |  |
| 2 | Carta Gantt Aktiviti Projek  *Gantt Chart* |  |
| 3 | Jadual Pencapaian Utama  *Milestones* |  |
| 4 | Perincian Perbelanjaan Jumlah Peruntukan  *Itemized Budget* |  |
| 5 | Deraf Perjanjian Penyelidikan atau Memorandum Persetujuan, jika berkaitan  *Draft of*  *Research Agreement or Memorandum of Agreement, if applicable* |  |

1. **Maklumat Pemohon**

***Applicant Details***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nama Pemohon  *Name of applicant* |  | | | |
| No. Pekerja  *Staff ID* |  | No. Kad Pengenalan / Paspot  *NRIC or Passport No*. | |  |
| Tel. Pejabat  *Phone* (*Desk*) |  | Tel. Bimbit  *Phone* (*Cell*) | |  |
| Emel  *Email* |  | | | |
| Fakulti/Pusat/  Bahagian/Jabatan  *Faculty*/*Center*/*Division*/  *Department* |  | | Community of Research (CoRe) *Must be filled out by applicant from* ***UiTM Selangor only*** |  |

1. **Maklumat Projek**

***Project Details***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Tajuk Projek**  *Project Title* | : |  | | | | | | | | | | | |
|  |  |  | | | | | | | | | | | |
| **Sumber /**  **Jenis Geran\***  *Funding Source* / *Type* | : |  | Nasional  *National* | |  |  | Swasta  *Private* | | | |  |  | Antarabangsa  *International* |
| \* Pilih satu dan tandakan ✓ berdasarkan jenis dan lokasi sumber kewangan (rujuk item 3.2 – 3.4 di dalam Garis Panduan PBT terkini)  *\* Tick* ✓*at the applicable funding type and source location* (*refer items 3.2 – 3.4 in the current PBT Guideline*) | | | | | | | | | | | | | |
|  |  |  | | | |  | | | | |  |  | |
| **Nama Institusi / Syarikat / Badan Pembiaya\*\***  *Name of Fund Provider* | : |  | | | | | | | | | | | |
| *\*\* Nyatakan nama geran atau badan pembiaya. Orang peseorangan tidak dibenarkan membiayai projek penyelidikan PBT.*  *\*\* State the name of the funding body, company or institution. Personal grants do not qualify for PBT registration.* | | | | | | | | | | | | | |
|  |  |  | | | |  | | | | |  |  | |
| **No. Rujukan Penaja** (*Jika ada*)  *Reference no. (if any)* | : |  | | | | **Jumlah Peruntukan**  *Grant allocation* | | : | RM | | | | |
|  |  |  | | | | | | | | | | | |
|  |  |  | | | | | | | | | | | |
| **Bidang Penyelidikan**  *Area of Research* | : |  | | | | | | | | | | | |
|  |  |  | |  |  | |  | | |  | | |  |
| **Tempoh**  *Duration* | : |  | | bulan  *months* | Tarikh mula  *Start date* | |  | | | Tarikh tamat  *End date* | | |  |

1. **Maklumat Penaja / Ketua Projek** (*di luar UiTM*)

***Sponsor* / *Principal Investigator Information*** (*outside UiTM*)

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| --- | --- | --- | --- |
| Nama Penaja / Penyelidik Utama (*di luar UiTM*)  *Name of sponsor* / *PI* (*outside UiTM*) |  | | |
| No. Pekerja (jika berkaitan)  *Staff ID* (*if applicable*) |  | No. Kad Pengenalan / Paspot (jika berkaitan)  *NRIC or Passport No*.  (*if applicable*) |  |
| Tel. Pejabat  *Phone* (*Desk*) |  | Tel. Bimbit  *Phone* (*Cell*) |  |
| Emel  *Email* |  | | |
| Fakulti/Pusat/  Bahagian/Jabatan  *Faculty*/*Center*/*Division*/  *Department* |  | | |
| Tandatangan Penaja / Ketua Projek  dan cop rasmi  *Signature of representative of the sponsoring body or institution, or PI, and official stamp* |  | | |

1. **Petanda Kebolehasilan Projek** (*selari dengan kriteria* MyRA® I)

***Potential Strategic Project Outcomes*** (*in line with MyRA® I criteria*)

***Sertakan salinan dokumen, jika ada. Attach a copy of the article(s) or related document(s), if available.***

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|  |
| **Kriteria Seksyen C**♣  ***Criterion in Section C\**** | : |  | Jurnal  *Journal* |  |  | Kertas prosidang C*onference paper* |  |  |  |
|  |
| **Kriteria Seksyen F**♣  ***Criterion in Section F*** | : |  | Paten  *Patent* |  |  | Pengkomersilan *Commercialization* |  |  | Teknologi / Perlesenan *Technology* / *Know-How Licensing* |
| ♣*Pilih satu dan tandakan* ✓ *berdasarkan potensi projek untuk menghasilkan penerbitan dan / atau inovasi berkenaan*  ♣*Tick* ✓*at one or more outcomes that can potentially be generated from the proposed project* | | | | | | | | | |
|  |
| **Kriteria Seksyen H**♣♣  ***Criterion in Section H*** | : |  | Perjanjian Penyelidikan (RA) atau Memorandum Persetujuan (MoA)  *Research Agreement* (RA) *or Memorandum of Agreement* (MoA) | | | | | | |
| ♣♣*Tandakan* ✓ *sekiranya projek yang ingin didaftarkan adalah dibiayai oleh sumber dana antarabangsa*  (***Nota****: Deraf RA atau MoA adalah keperluan khusus untuk pendaftaran projek. Rujuk item 9.2 di dalam Garis Panduan PBT terkini*)  ♣♣*Tick* ✓*if the project is sponsored by an international funding body or organization*  (***Note****: A draft of RA or MoA is required as part of the documentation for project registration. Refer item 9.2 in the current PBT Guideline*) | | | | | | | | | |
| Saya dengan ini bertanggungjawab sepenuhnya dan mengakui bahawa semua maklumat yang diberikan di atas adalah tepat dan benar. Saya juga bertanggungjawab dan akur sekiranya pihak IRMI mengambil tindakan ke atas saya jika maklumat yang saya berikan adalah palsu.  *I hereby accept full responsibility and acknowledge that all information provided above is accurate and true. I shall be held responsible by and allow IRMI to take action against me if the information provided above is found to be false.*  Sumber kewangan PBT yang diterima akan digunakan untuk tujuan menjalankan projek PBT berkenaan sepenuhnya berdasarkan Garis Panduan PBT yang terkini. Pendaftaran projek ini akan terbatal dengan sendirinya jika syarat ini tidak ditepati.  *The financial and*/*or supportive resources received for the proposed project will be used entirely for carrying out the project based on the terms of the current PBT Guideline. Registration of the project will be canceled automatically if this condition is not fulfilled.* | | | | | | | | | |

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| **Tandatangan Pemohon**  *Signature of applicant* | : |  | **Tarikh**:  *Date* |  |

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| **Sokongan Dekan/Rektor/Ketua PTJ**:✪  ***Comments and endorsement by Faculty Dean* / *Campus Rector* / *Head of Department*** | | |
| Ulasan  *Comments* | Tandatangan & cop rasmi  *Signature & official stamp* |  |
| Tarikh  *Date* |  |

✪ *Borang yang lengkap hendaklah dihantar ke* ***kaunter RMC*** *dan salinan lembut imbasan hendaklah diemel ke*:

✪ *Completed form must be submitted to the* ***RMC Counter*** *and a scanned version of the same must be emailed to*:

[***sekretariatincoe@salam.uitm.edu.my***](mailto:sekretariatincoe@salam.uitm.edu.my)

**Untuk kegunaan pejabat**

***For office use only***

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| Ulasan | ❖ Kelulusan PNC (Penyelidikan & Inovasi) /  Ketua RMC (Unit Perolehan Geran) / Ketua RMC (Unit Operasi Penyelidikan) | | | | |
|  | **Tidak Lulus** | |  | **Lulus** |
| ❖ Tandatangan & cop rasmi | |  | | |
| Tarikh | |  | | |